

POLICY DOCUMENTATION
GREAT SCHOOLS ARE CONSISTENT SCHOOLS



POLICY	Equality Information & Objectives
RESPONSIBILITY	Principal
LAST REVIEWED	May 2018

Equality Information & Objectives

1. Mission

As a Dixons Academy, our mission is simple: we celebrate diversity and relentlessly focus on the highest standards of scholar achievement.

In order to achieve our mission, we focus on three key drivers: Mastery, which is the urge to get better and better at something that matters; Autonomy, or our desire to direct our own lives; and Purpose, which is our yearning to do what we do in the service of something larger than ourselves.

Our practice is thoroughly rooted in this approach and in the following three core values:

1. Excellence

Striving for 100% in everything we do, demonstrated through hard work, grit and determination.

2. Positivity

Approaching each day with a can – do attitude, tackling every challenge as an opportunity to grow and develop and fully contributing to a joyful school culture for all.

3. Respect

Ensuring all members of the community feel valued through treating everyone around us with kindness, fairness and honesty.

At Dixons McMillan Academy, we are committed to ensuring equality of education and opportunity for all scholars, staff and families receiving services from the academy, irrespective of race, gender, disability, religion and belief, or socio-economic background. We aim to develop a culture of inclusion and diversity in which all those connected to the academy feel proud of their identity and able to participate fully in academy life.

The achievement of scholars will be monitored by race, gender and disability and we will use this data to support scholars, raise standards and ensure inclusive teaching. We will tackle discrimination by the positive promotion of equality, challenging bullying and stereotypes and creating an environment which champions respect for all. At Dixons McMillan Academy, we believe that diversity is a strength, which should be respected and celebrated by all those who learn, teach and visit here.

2. Mainstreaming Equality into Policy and Practice

As well as the specific objectives set out beneath this information; the academy operates equality of opportunity in its day-to-day practice in the following ways.

Teaching and Learning

We aim to provide all our scholars with the opportunity to succeed, and to reach the highest level of personal achievement. To do this, we will:

- use contextual data to improve the ways in which we provide support to individuals and groups of scholars
- monitor achievement data by ethnicity, gender and disability and action any gaps
- take account of the achievement of all scholars when planning for future learning and setting challenging targets
- ensure equality of access for all scholars and prepare them for life in a diverse society
- use materials that reflect the diversity of the academy, population and local community in terms of race, gender and disability, without stereotyping

- promote attitudes and values that will challenge racist and other discriminatory behaviour or prejudice
- provide opportunities for scholars to appreciate their own culture and celebrate the diversity of other cultures
- seek to involve all families in supporting their scholars education
- encouraging classroom and staffroom discussion of equality issues which reflect on social stereotypes, expectations and the impact on learning
- use teaching and classroom-based approaches appropriate for the whole academy population, which are inclusive and reflective of our scholars

Admissions and Exclusions

Our admissions arrangements are fair and transparent, and do not discriminate on race, gender, disability or socio-economic factors.

Exclusions will always be based on the academy's Behaviour for Learning Policy. We will closely monitor exclusions to avoid any potential adverse impact and ensure any discrepancies are identified and dealt with.

Recruitment

We recognise that by valuing and promoting equality and diversity for all employees and job applicants, and avoiding unlawful discrimination in employment and delivery of services, we will be able to deliver first class education.

To do this we will:

- appoint on the basis of merit and ability and in compliance with the law. However, we are concerned to ensure wherever possible that the staffing of the academy reflects the diversity of our community
- review our recruitment procedures and documents regularly to ensure that individuals are treated on the basis of their relevant skills and abilities and documents avoid stereotyping or use of words that may discourage groups with protected characteristics from applying
- shortlisting will be completed by more than one person wherever possible
- take reasonable steps to ensure that our vacancies are advertised to a diverse labour market
- ensure that applicants are not asked about a health or disability before a job offer is made others than where necessary to establish if an applicant can perform an intrinsic part of the job (subject to reasonable adjustments), to establish reasonable adjustments for fair interview and/or to carry out equal opportunities monitoring (which will not form part of the decision-making process)
- ensure applicants are not asked questions about protected characteristics (see page 4)
- not make assumptions about immigration status based on appearance or apparent nationality. All employees regardless of nationality will be required to produce specified documents before employment to satisfy current legislation
- monitor diversity data as part of recruitment to help us avoid discrimination and improve equality and diversity
- consider equality aspects such as 'equality cohorts' when appointing staff to ensure decisions are free of discrimination.

3. Equal Opportunities for Staff

This section deals with aspects of equal opportunities relating to staff at Dixons McMillan Academy and training and development, opportunity for promotion, conditions of service, pay and benefits and termination of employment. The policy covers staff working at all levels and includes Governors, Consultants, Contractors, Trainees and Agency Workers

We are committed to the implementation of equal opportunities principles and the monitoring and active promotion of equality in all aspects of staffing and employment.

All staff appointments and promotions are made on the basis of merit and ability and in compliance with the law. However we are concerned to ensure wherever possible that the staffing of the academy reflects the diversity of our community.

Employer Duties

As an employer we need to ensure that we eliminate discrimination and harassment in our employment practice and actively promote equality across all groups within our workforce.

Equality aspects such as gender, race, disability, sexual orientation, gender re-assignment and faith or religion are considered when appointing staff and particularly when allocating Teaching and Learning Responsibilities (TLR) or re-evaluating staff structures, to ensure decisions are free of discrimination.

Actions to ensure this commitment is met include:

- Monitoring recruitment and retention including bullying and harassment of staff.
- Continued professional development opportunities for all staff.
- Monitoring of performance for pay and promotion decisions
- Review of conditions of service, benefits and facilities to ensure they are available to all employees and there are no unlawful obstacles to accessing them
- Monitoring of physical features of premises to consider whether they place disabled employees or applicants at a disadvantage
- Redundancy criteria and procedures are fair and objective and are not discriminatory
- Disciplinary procedures and penalties are applied without discrimination whether they result in warning, dismissal or other action
- Senior Leadership Team support to ensure equality of opportunity for all.

4. Equality and the Law

There are a number of statutory duties that must be met by every school in line with legislation from the Disability Equality Duty (2005), Equality Act (2006) and the Equality Act (2010).

Public Sector Equality Duty

Under the Equality Act 2010, it is unlawful to discriminate against a scholar or prospective scholar by treating them less favourably on the basis of a 'protected characteristic.'

The protected characteristics are:

- Sex
- Race
- Disability
- Age
- Religion or belief

- Sexual orientation
- Marriage or civil partnership
- Gender reassignment
- Pregnancy or maternity

A person's age is also a protected characteristic in relation to employment, and in regard to the provision for goods and services. It does not however apply to scholars, and so the academy is free to arrange scholars in classes based on their age group with materials appropriate to them.

The Equality Act 2010 introduced a single Public Sector Equality Duty, which applies to all schools, including both LA maintained and Academies. The academy must have due regard to the need to:

- Eliminate discrimination and other conduct that is prohibited by the act.
- Advance equality and opportunity between people who share a prohibited characteristic and people who do not share it.
- Foster good relationships across all characteristics, between people who share a protected characteristic and people who do not share it.

Having due regard in this context means that when significant decisions are being taken, thought must be given to the equality implications.

4a. Race Equality

The definition of race includes colour, nationality and ethnic or national origins.

4b. Disability

This section should be read in conjunction with the academy's Special Educational Needs Policy and Accessibility Plan.

The Equality Act 2010 defines a disabled person as someone who has 'a physical or mental impairment which has a substantial or long-term adverse effect on his or her ability to carry out normal day-to-day activities'.

People with HIV, multiple sclerosis and cancer (although not all cancers) are deemed disabled before they experience the long-term and substantial adverse effect on their activities.

Section 18 has been amended so that individuals with a mental illness no longer have to demonstrate that it is "clinically well-recognised", although the person must still demonstrate a long-term and substantial adverse impact on his/her ability to carry out normal day-to-day activities.

The Equality Act 2010 places a general duty on schools, requiring them to have due regard for the following when carrying out and delivering services:

- Promoting equality of opportunity between disabled people and other people.
- Eliminating discrimination and harassment of disabled people that is related to their disability.
- Promoting positive attitudes towards disabled people.
- Encouraging participation in public life by disabled people.
- Taking steps to meet disabled people's needs, even if this requires more favourable treatment.

Under our specific duty we will:

- prepare and publish equality information and objectives which cover the requirements for a Disability Equality Scheme identifying our disability equality goals and actions to meet them
- review and revise this Scheme every three years

4c. Gender Equality

The Gender Equality Duty 2006 places a general and specific duty on schools to eliminate unlawful discrimination and harassment on the grounds of gender and to promote equality of opportunity between female and male scholars and between women and men and transgender people.

Under our general duty we will actively seek to:

- eliminate unlawful discrimination and harassment on grounds of sex and gender reassignment
- promote equality between men and women

Under our specific duty we will:

- prepare and publish equality information and objectives which covers the requirements for a Gender Equality Scheme identifying our gender equality goals and actions to meet them
- review and revise this Scheme every three years

4d. Sexual Orientation

The Equality Act 2006 made provision for regulations to be introduced to extend protection against discrimination on grounds of religion or belief to sexual orientation.

The Equality Act (Sexual Orientation) Regulations 2007 came into force on 30 April 2007, and they make discrimination unlawful in the area of goods, facilities and services on grounds of sexual orientation. For schools this means admissions, benefits and services for scholars and treatment of scholars.

4e. Community Cohesion

The Education and Inspections Act 2006 inserted a new section 21(5) to the Education Act 2002, introducing a duty on the governing bodies of state schools to promote community cohesion. Community cohesion encompasses promoting good relations between scholars from different races, faiths / beliefs and socio-economic backgrounds. The duty came into force on 1 September 2007.

The duty to prevent extremism became law in 2015 following the Counter-Terrorism & Security Act 2015.

5. Consultation and Involvement

It is a requirement that the development of this information and the objectives within it have been informed by the input of staff, scholars and families. As a new school this plan was created with a the first cohort of staff, scholars and families. In 2017 we will have a larger cohort of stakeholders to consult with. However the academy regularly gains stakeholders views through surveys, family engagement sessions and progress events.

Consultation includes:

- Feedback from the annual family questionnaire, progress events, parent-academy forum meetings or governors' meetings.
- Input from staff surveys or through staff meetings / INSET.
- Feedback from the academy leadership team and PDS (PSHE) lessons.
- Issues raised in annual reviews or reviews of progress on Individual Education Plans / Personalised Provision Maps, mentoring and support.
- Feedback at governing body meetings.

6. Roles and Responsibilities

The role of Governors:

- The governing body has set out its commitment to equal opportunities in this document and it will continue to do all it can to ensure that the academy is fully inclusive to scholars, and responsive to their needs based on the protected characteristics.
- The governing body seeks to ensure that people are not discriminated against when applying for jobs at our academy on grounds of the protected characteristics.
- The governors take all reasonable steps to ensure that the academy environment gives access to people with disabilities, and also strive to make academy communications as inclusive as possible for parents, carers and scholars.
- The governors welcome all applications to join the academy, whatever a child's socio-economic background, race, gender or disability.
- The governing body ensures that no child is discriminated against whilst in our academy on account of their race, sex or disability, gender, religion and belief or the fact that they are pregnant or are undergoing gender reassignment.

The role of the Principal:

- It is the Principal's role to implement the academy's equality objectives and he is supported by the governing body in doing so.
- It is the Principal's role to ensure that all staff are aware of the equality objectives, and that teachers apply these guidelines fairly in all situations.
- The Principal ensures that all appointment panels give due regard to the equality information and objectives, so that no-one is discriminated against when it comes to employment or training opportunities.
- The Principal promotes the principle of equal opportunity when developing the curriculum, and promotes respect for other people and equal opportunities to participate in all aspects of school life.
- The Principal treats all incidents of unfair treatment and any incidents of bullying or discrimination, including racist incidents, with due seriousness.

The role of all staff (teaching and non-teaching):

- All staff will ensure that all scholars are treated fairly, equally and with respect, and will maintain awareness of the academy's equality information and objectives.
- All staff will strive to provide material that gives positive images based on race, gender and disability, and challenges stereotypical images.
- All staff will challenge any incidents of prejudice, racism or homophobia, and record any serious incidents, drawing them to the attention of the Principal.
- Teachers support the work of ancillary or support staff and encourage them to intervene in a positive way against any discriminatory incidents.

7. Tackling Discrimination

Harassment or victimisation on account of race, gender, disability or sexual orientation, gender reassignment or pregnancy is unacceptable and is not tolerated within the school environment.

All staff are expected to deal with any discriminatory incidents that may occur. They are expected to know how to identify and challenge prejudice and stereotyping; and to support the full range of diverse needs according to a scholar's individual circumstances.

Staff and governors should be aware of both direct and indirect discrimination and understand the differences.

Direct discrimination occurs when one person treats another less favourably because of a protected characteristic. In limited circumstances, employers can directly discriminate against an individual for a reason related to any of the protected characteristics where there is genuine occupational requirement. This must be crucial to the post and a proportionate means of achieving a legitimate aim. This will only be used in exceptional circumstances at Dixons.

Indirect discrimination occurs when a 'provision, criterion or practice' is applied generally but has the effect of putting people with a particular characteristic at a disadvantage.

Associative discrimination is where an individual is directly discriminated against or harassed for association with another individual who has a protected characteristic. Perceptive discrimination is where an individual is directly discriminated against or harassed based on a perception that a person has a protected characteristic irrespective of whether they do (this does not include marriage/civil partnership and pregnancy/maternity). Third party harassment occurs where an employee is harassed in relation to a protected characteristic (other than marriage / civil partnership and pregnancy/maternity) by third parties such as parents/carers, clients or customers.

Racist and homophobic incidents and other incidents of harassment or bullying are dealt with by the member of staff present, escalating to a class teacher / Principal where necessary. All incidents are reported to the Principal and racist incidents are reported to the governing body and local authority on a termly basis.

What is a discriminatory incident?

Harassment is defined in the Equality Act 2010 as "unwanted conduct, related to a relevant protected characteristic, which has the purpose or effect of violating a person's dignity or an intimidating, hostile, degrading, humiliating or offensive environment for that person"

Victimisation occurs when a person is treated less favourably, than they otherwise would have been because of something they have done ("a prohibited act") in connection with the Act. For example, making an allegation of discrimination.

Types of discriminatory incidents that can occur are:

- Physical assault against a person or group because of their colour, ethnicity, nationality, disability, sexual orientation or gender.
- Use of derogatory names, insults and jokes.
- Racist, sexist, homophobic or discriminatory graffiti.
- Provocative behaviour such as wearing racist, sexist, homophobic or discriminatory badges or insignia.
- Bringing discriminatory material into the academy.
- Verbal abuse and threats.
- Incitement of others to discriminate or bully due to victim's race, disability, gender or sexual orientation.
- Discriminatory comments in the course of discussion.
- Attempts to recruit others to discriminatory organisations and groups.
- Ridicule of an individual for difference e.g. food, music, religion, dress etc.
- Refusal to co-operate with other people on grounds of race, gender, disability or sexual orientation.

Responding to and reporting incidents

It should be clear to scholars and staff how they report incidents. All staff, teaching and non-teaching, should view dealing with incidents as vital to the well-being of the whole academy.

Our procedure for responding and reporting is outlined below:

- Incident
- Member of staff to investigate further (if incident reported) or challenge behaviour immediately
- Response to victim and family
- Response to perpetrator and family
- Incident form to be completed and filed
- Incidents to be reported to governing body on a termly basis
- Action taken to address issue with year group / academy if necessary e.g. through advisory / DEAR time / assembly

As a member of staff, if you believe that you have been discriminated against, you are encouraged to raise the matter through our Grievance procedure. If you are uncertain or need advice on how you should proceed, you should speak to a member of the senior leadership team.

8. Review of Progress and Impact

In line with all policy documentation, we review statutory policies annually and others at least every three years or when there are changes to legislation or practice. In line with legislative requirements, we will review progress against our equality objectives annually and review the entire information and objectives on a three-year cycle.

We make regular assessments of scholars' learning and use this information to track scholar progress. As part of this process, we regularly monitor achievement by ethnicity, gender and disability, to ensure that all groups of scholars are making the best possible progress, and take appropriate action to address any gaps.

9. Publishing the Objectives and Demonstrating Compliance

In order to meet the statutory requirements to publish information to demonstrate how they are complying with the Public Sector Equality Duty and to prepare and publish objectives, we will.

- Publish our information and objectives on the academy website.
- Raise awareness of the objectives through the academy newsletter, assemblies, staff meetings and other communications.
- Make sure hard copies are available.

Equality Objective 1:

To increase the representation of teachers from all different backgrounds over a four-year period (April 2018 to April 2021), so that this group increases from 19% to, at least, 25% of the teaching workforce.

Why we have chosen this objective:

The Equality Act 2010 introduced a single Public Sector Equality Duty, which applies to all schools, including both LA maintained and Academies. It requires that the academy must have due regard to the need to:

- Eliminate discrimination and other conduct that is prohibited by the act.

Bradford has a diverse population. Over a third of its population are from minority ethnic backgrounds. A substantial proportion of our scholars are from minority ethnic groups, with about two thirds coming from Pakistani backgrounds. However, only 19% of our teaching staff are from such minority ethnic groups.

We believe that the ethnicity of our workforce should be more reflective of the population served:

- a. Teachers of all different backgrounds serve as role models for minority scholars.
- b. Teachers of all different backgrounds may have a greater opportunity to improve the academic success and positive school experiences of minority scholars.

This objective was revised after discussion with some middle and senior leaders. See appendix.

To achieve this objective we plan to:

All staff appointments and promotions are made on the basis of merit and ability and in compliance with the law. However we will be concerned to ensure wherever possible that the staffing of the academy reflects the diversity of our community.

We will ensure that our recruitment evenings and promotional videos include significant contributions from our teachers from minority ethnic communities.

The Principal will ensure that all appointment panels give due regard to the equality information and objectives, so that no-one is discriminated against when it comes to employment or training opportunities.

The Principal will check all short listing procedures done by others to ensure short listed candidates get to interview on merit.

The academy will keep a record of all decision making and notes from interviews and short listing for evaluation.

Progress we are making towards achieving this objective:

Equality Objective 2:

To close the achievement gap by ensuring there is no significant difference in the progress made by different groups of learners.

Why we have chosen this objective:

The Equality Act 2010 introduced a single Public Sector Equality Duty, which applies to all schools, including both LA maintained and Academies. It requires that the academy must have due regard to the need to:

- Advance equality and opportunity between people who share a prohibited characteristic and people who do not share it.

Dixons McMillan is a smaller than average secondary school and we have more boys than girls on roll. Approximately 29% of our scholars are from low-income families and so qualify for the pupil premium and a substantial proportion of our scholars are from ethnic minority communities. Approximately 6.6% of our scholars have a K code or Education Health and Care Plans.

It is unacceptable that in our country there is such an enormous gap between the life chances of children from poor backgrounds and other children:

- In 2017, only 44.3% of disadvantaged students eligible for free school meals achieved a pass in both English and maths (grades 9-4) - the national average is 71.2%.
- Nationally, only 11.7% of disadvantaged students achieved the EBacc compared to 28.2% of all other students.
- In 2017, the average Progress 8 score for disadvantaged students was -0.40 while the score for all other students was +0.11.
- There is a 4.3 month gap at the start of school between disadvantaged children and their classmates; this more than doubles to 9.5 months by the end of primary school; and then more than doubles again, to 19.3 months, by the end of secondary school (EEF research)

As a Dixons Academy, our mission is simple: we celebrate **diversity** and relentlessly focus on the highest standards of scholar **achievement**. We believe that every scholar can and will succeed, regardless of background.

This objective was chosen after consultation with staff in October 2014 and remains a priority after speaking to staff and scholars in March 2018. See appendix.

To achieve this objective we plan to:

Achieving our mission will not be easy, but our research has shown that it can be achieved if we continue to:

- Operate strict routines and protocols.
- Have an unwavering focus on results.
- Offer the very best teaching and support.

Using the Pupil Premium effectively is a key part of our strategy for closing the gaps (see academy website for details of our Pupil Premium allocation, spend and impact).

All disadvantaged scholars and most able scholars will receive mentoring, at least once per cycle.

Specific groups of learners, including disadvantaged, SEND and most able, will continue to be targeted through activating prevention and intervention plans, completed each cycle.

Stretch lessons and Stretch sheets will continue to be the academy's core strategy for increasing the progress of the most able. A differentiated approach to Stretch for the most able will begin in the 2018-2019 academic year.

The academy is currently working on increasing the progress of boys particularly in English, although it is high it is not as high as girls at DMA yet. A clear action plan is in place.

Interventions are overseen by the Assistant Vice Principal who quality assures them, ensuring the right scholars are targeted to maximise progress. Interventions take place before, during and after school and are timetabled.

Continue to ensure 100% of SEND profiles have SMART academic and well-being targets which are reviewed every cycle and shared with parents.

Progress we are making towards achieving this objective:

Equality Objective 3:

To ensure 100% of scholars participate in, at least, one extra-curricular activity throughout their entire career at Dixons McMillan Academy.

Why we have chosen this objective:

The Equality Act 2010 introduced a single Public Sector Equality Duty, which applies to all schools, including both LA maintained and Academies. It requires that the academy must have due regard to the need to:

- Foster good relationships across all characteristics, between people who share a protected characteristic and people who do not share it.

Approximately 39% of our scholars are from low-income families and so qualify for the pupil premium. Children from disadvantaged backgrounds are less likely to be encouraged to participate in extra-curricular activities. We want to ensure that every child at Dixons McMillan regularly participates in at least one extra-curricular activity.

Research indicates that participating in after school programmes improves performance on measures of academic achievement. There is also evidence that there are wider benefits for low-income scholars in terms of attendance at school, behaviour and relationships with peers (Education Endowment Foundation).

This objective was chosen after consultation with some scholars in October 2014 remains a priority after speaking to staff and scholars in March 2018.

To achieve this objective we plan to:

The range of co-curricular and electives is truly diverse, with activities such as choir, textiles, sign language, table tennis and philosophy. Popular choices have been cooking, football and rugby. In addition, some DMA enrichment offers scholars opportunities to have experiences outside of the academy, such as the Duke of Edinburgh award and the Brilliant Club, aimed at most able scholars. Scholars taking part in Lego Robotics also had the opportunity to complete with other schools from Yorkshire. We will continue to ensure that co-curricular activities are planned into the academy day and wide range of activities and options are available to scholars. Since 2016-17, Electives have been timetabled Thursday period 5.

We have also secured funding from the Bradford Opportunity Area scheme to provide even more co-curricular activities, such as the Brilliant Club.

We also plan to offer more activities which allow scholars to be certificated or achieve an award.

GCSE scholars who take practical subjects will also participate in an elective / co-curricular in their option subject to allow more time to be spent on practical work.

Progress we are making towards achieving this objective:

Appendix

Feedback from key stakeholders, including teachers, middle leaders and scholars.

Equality Objective 1

Staff feedback:

- “I agree with this objective.”
- “I have no issue with this being our objective.”

Equality Objective 2

Scholar feedback:

- “Teachers choose boys a lot in lessons.”
- “I think the behaviour of boys isn’t as good as girls.”
- “In order to help us, there should be Catch Up in other subjects, like geography.”
- “I think trips will help us learn.”

Staff feedback:

- “As Head of Year, I see that boys get more corrections than girls. To tackle this, we use pastoral intervention plans and behaviour support plans. Mentoring through SLT links is also useful.”

Equality Objective 3

Scholar feedback:

- “We should be able to change our co-curricular options each cycle.”
- “I like the variety of sports.”
- “Co-curricular choices should match our options in Year 10 and Year 11, and GCSE scholars should get their first choice.”
- “One co-curricular per week is manageable because we have lots to do at home.”
- “I have learned new things and made new friends in my elective.”

Staff feedback:

- “It’s important for all scholars to do something, but asking scholars to do more than one co-curricular a week could increase pressure. We have a long school day as many scholars come in at 7:30am.”
- “I like the idea of scholars changing their co-curricular after 13 weeks.”