

## Applying for a place at Dixons McMillan Academy

### The admission arrangements for years 7 to 11 are as follows:

- There are 134 places in each of years 7, 8, 9 & 10.
- There are 112 places in year 11.

If vacancies occur places are not offered based on the length of time children have been on the list. They are filled in coordination with Bradford local authority and in line with the oversubscription criteria stated in the Admissions & Appeals policy. Wherever possible, places are also filled on a like-for-like basis (as determined by the non-verbal reasoning assessment) based upon the ability band of the child who is leaving.

It is, therefore, possible that a child may be added to the list who qualifies more highly within the criteria than children already on the list because each time a child is added, the list will be ranked again in line with the published oversubscription criteria. Looked after children, previously looked after children, and those allocated a place at the school in accordance with the Fair Access Protocol take precedence over those on a waiting list.

### How to apply and waiting lists

Applications should be made on Bradford local authority's In Year Common Application Form (ICAF) which needs to be returned directly to the local authority. The form is available [here](#). On receipt of an ICAF the authority will process this, and then respond to advise you if a place is available or not.

If your child cannot be offered a place, and you want to keep your child on the waiting list until the end of the academic year (July), you will need to contact the local authority to request this. You will then need to complete a new application (ICAF) in July if you wish to apply for a place for the next academic year.

### Waiting lists and appeals

All applicants refused a place have a right of appeal to an independent appeal panel constituted and operated in accordance with the School Admission Appeals Code. This is a legal process and places are not 'reserved' for appeal panels to offer.

Before you can make an appeal, you must first have completed an ICAF and received notification from the local authority that a place has been refused.

If you are considering an appeal, there is further information available on the [Appeals](#) page of our website.