

Dixons McMillan Academy

Student Attendance Policy

Academic Year 2026-27

A concise overview of our attendance process, including timings for the day and key contacts, can be found below:

Attendance aim for all students	• 100%
Minimum expected attendance	• 97%
Academy site opens	• 07.15am
Students must be on site by	• 07.55am
Register opens	• 08.02am
Register closes	• 08.32am

	Name	Contact
Principal	• Adam Clough	• aclough@dixonsma.com
Senior attendance champion	• James Higgins	• jhiggins@dixonsma.com
Attendance officer	• Mariyah Sohail	• msohail@dixonsma.com
Designated safeguarding lead	• James Higgins	• jhiggins@dixonsma.com
SENDCo	• Suratun Nessa	• snessa@dixonsma.com
Safeguarding officer	• Patricia King	• pking@dixonsma.com
Academy nurse	• Alice Butterfield	• abutterfield@dixonsma.com
Academy reception	• Nailah Shad • Mohammed Hussain	• nshad@dixonsma.com • Mhussain1@dixonsma.com