

December 2025

Dear Families,

Having perfect uniform and being fully 100% equipped ready to learn have always been two key learning habits which we expect of all students. In order to ensure this is the case, we conduct an equipment and uniform check every day, with a more thorough check at the start of each half term.

In order to make sure that all students are ready for the final term of this academic year, I would like to take the opportunity to remind you of the expectations regarding equipment and our dress code for Key Stage 3 (Years 7 – 9) and Key Stage 4 (Year 10 and 11). These can also be found in our Family Handbook which can be read on our website at <https://www.dixonsma.com/about/document-library>.

### **Equipment Expectations**

All students should always be coming to school every single day with the following:

- 1x clear pencil case
- 2x black pens
- 2x green pens
- 2x pencils
- 1x rubber
- 1x ruler
- 1x glue stick
- 1x highlighter
- 1x whiteboard pen
- 1x scientific calculator (Casio fx-83GTX or Casio fx-85GTX)

Whilst we can provide replacements at our Student Support Desk before the start of the academy day, we do not have an inexhaustible supply. Equipment should be provided in the first instance by family. If a student does have to buy equipment from our Student Support Desk then this must be done in cash. If a student does not have any cash, then parents will be charged on ParentPay – but only if the account is not in debt.

Other items of branded and school-specific equipment such as mini whiteboards, planners, prisms and lanyards will be provided by the academy at the start of the year, with families charged for any replacements required. If a student loses their 100% folder, the folder will be replaced but it is student's responsibility to speak to their teachers to replace their 100% sheets.

### **Dress Code**

Please see attached the dress code expectations from our Family Handbook.

Thank you for your continued support in helping our children uphold our academy learning habits.

Yours sincerely,



**Mrs K Lang**  
Principal



### **Key Stage 3 (Years 7, 8, and 9) Dress Code**

The academy has a dress code that all students are expected to follow. There is an emphasis on being clean and tidy and students must appreciate that not all items of clothing are appropriate for a place of work. Students should recognise that conflict over the dress code is inappropriate. Our dress code is practical and allows a choice within very clear boundaries.

All KS3 Students must wear:

- An academy jumper with a logo
- An academy polo shirt (also with a logo). Students are permitted to wear long sleeves underneath, but these garments must be plain white or black, no colours
- Boys and girls trousers should be black full-length straight trousers; jeans / tracksuits / leggings / very flared trousers / very tight or skinny cut trousers / knee length trousers/ trousers which gather at the ankle are not considered appropriate wear. Jeans are defined as trousers with patch pockets and rivets. Trousers should not trail on the floor. The bottom of the trousers should overlap socks when standing
- Girls may wear plain black shalwar kameez or tunic with a with the Academy jumper over the top
- If socks are visible under trousers, they should also be plain black. (no ankle socks should be worn)
- Hijabs, scarves, prayer hats, turbans, crowns and top knots, worn for religious reasons, must be plain black and well secured
- Shoes must be sensible and entirely plain black, (not dark brown). If shoes have laces then these must be fastened and be plain black. Heels, boots and trainers are not acceptable. Students wearing the wrong footwear will be asked to change into academy footwear
- Clear nose studs only are accepted; all other facial jewellery or visible body-piercing is inadmissible. Plasters cannot be worn to cover piercings. Students are permitted to wear a sensible, plain watch (no smart watches). Jewellery is not permitted and will be confiscated if worn
- No make-up or nail varnish should be worn at any time at KS3
- Hair should be appropriate to a place of work. A student may be asked to tie hair back for health and safety reasons. Hair bands should be plain, no other hair ornament is necessary.
- Belts, if worn, should be plain black and not worn as a 'fashion statement' over jumpers or shirts.
- Outdoor jackets or jumpers or cardigans other than school uniform, should not be worn at any time inside the Academy. Academy jackets are optional at KS3
- Hats and caps need to be removed before entering the building
- PE lessons - students should wear the academy polo shirt, academy hoodie and academy navy tracksuit bottoms. Suitable trainers must be worn for both indoor and outdoor PE. Students should also have a suitable PE bag
- **Families are strongly advised to label all items of clothing**

To avoid embarrassment or unnecessary cost, if a student or family is in any doubt about a hairstyle, or the purchase of an item of clothing, they should speak with their Head of Year *before* going ahead. Students will be asked to rectify any hairstyle, or replace any clothing at their expense that is perceived to be unsuitable for school.

We will make any final decision about any uniform and we welcome your co-operation in maintaining the smart appearance of the academy students.



## **Key Stage 4 (Years 10 and 11) Dress Code**

As students move into Year 10 the uniform policy adapts to reflect their position in education. Students in KS4 at Dixons McMillan wear business dress to prepare them for the world of work.

All KS4 Students must wear:

- A matching suit or a smart jacket and tailored trousers in neutral colours. Simple patterns are permitted
- Any skirts worn should be knee length or below
- Dresses and jumpsuits may be worn. These should be round neck and smart in design, and dresses should be knee length or below. Jackets should be worn with the dress or jumpsuit
- Nothing low cut or revealing is appropriate – all should be dressing appropriately for a place of work
- A smart, plain jumper can be worn with the suit. This should be knit and not sweatshirt, and is only permitted under the jacket
- Shirts should be formal style with a stiff collar and full buttons, no polo shirts
- Blouses should be smart and formal
- Hijabs, scarves, prayer hats, turbans, crowns and top knots, worn for religious reasons, must be in neutral colours and well secured
- Boys may wear a jubba but this must be worn with business dress trousers and shoes, along with a business dress jacket worn over the top
- All boys to wear a tie of appropriate professional design
- Shoes should be formal, leather or leather look. No heels or sandals
- At KS4 neutral make-up is permitted. No heavy make-up or bright colours. Nail varnish, false nails or false eyelashes are not permitted
- Girls can opt to wear a neutral coloured shalwar kameez or tunic
- Clear nose studs only are accepted; all other facial jewellery or visible body-piercing is inadmissible. Plasters cannot be worn to cover piercings. Students are permitted to wear a sensible, plain watch (no smart watches). Jewellery is not permitted and will be confiscated if worn
- Hair should be appropriate to a place of work. A student may be asked to tie hair back for health and safety reasons. Hair bands should be plain, no other hair ornament is necessary.
- Belts, if worn, should be plain black and not worn as a 'fashion statement' over jumpers or shirts.
- In summer, reasonable adjustments will be made regarding jackets and ties, at SLT discretion

